



BHARAT SANCHAR NIGAM LIMITED

(website address)

FORM FOR NEW TELEPHONE CONNECTION

Affix self signed
passport size
photograph
(required for
ISD facility only)

Companies/ Organizations

(tick appropriate box)

Individuals

(Please read the instructions before filling the form)

1. A. Title/ Name of the Customer/ Company/ Firm/ Organization (SURNAME FIRST)

B. Name of the Joint Applicant, if any

2. Name of Father/ Husband/ Group/ Proprietor/ Partner(s)

3. PAN/GIR No: _____

(Please see Instruction # 2)

4. No. of telephone connections required:

In words

(Please see Instruction # 3(a))

In figures

5. Telephone No. working, if any:

6. Complete Address where telephone(s) is/ are required:

House No _____ Street/ Road/ Village _____

Bldg./Appt. _____

Area/ Locality/ Tehsil _____

City/ District _____

Pin _____

7. Billing/ Correspondence Address (if different from 5 above)

8. E-mail address (if any) _____ @ _____

9. Category Code _____

(please write Code No. as indicated in instruction No.10)

10. Concessional Group Code _____

(please write Code No. as indicated in instruction No.11)

11. Purpose: Residence Business Govt. PSU

12. Facilities Required (tick whichever is required) (please affix photograph for ISD facility):

STD ISD CLI Hotline Conferencing Call Forwarding Hunting facility Abbreviated dialing

13. Whether Telephone instrument is required: Y/N

14. Whether Internal Wiring is required: Y/N

14 A. Whether the telephone is to be included in National Do not call (NDNC) registry

(Please refer to instruction 10 overleaf)

[please see instruction No.3(b)]

[please see instruction No.3(b)]

15. Mention the tariff package required: _____
[Please see various tariff packages available]

16. Payment Mode: Cash Demand Draft Amount

Payment Details: DD No. Dated

Drawn On: Bank
Branch

I hereby declare that information given above is true to the best of my knowledge and I will abide by the prevailing Telegraph Act/ Rules framed thereunder & Tariffs as amended from time to time. I am not a defaulter on account of non-payment of bills for any telecom services provided by any service provider. In the event of any dispute concerning any telecom line, apparatus or appliance, bill etc., between me/us and BSNL, the matter will be referred to the sole Arbitrator, appointed by a nominated authority in BSNL and shall be governed by the provisions of the Arbitration and Conciliation Act, 1996.

Signature of Customer/ Authorized Signatory

Signature of Customer/ Authorized Signatory

Signed on: Date

INSTRUCTIONS FOR FILLING THE FORM FOR NEW TELEPHONE CONNECTION

1. The form may be filled up in Capital letters only.
2. In the absence of PAN/GIR number, declaration in form 60/61 may be furnished in the enclosed proforma.
- 3(a) If Customer requires more than one telephone in the same name, Category and for installation at the same place, he/she may indicate here no. of telephone required.
- 3(b) A rebate is admissible on installation charges, if the telephone instrument and/ or internal wiring is arranged by the subscriber.
4. In case of sole proprietary concern, proprietor may sign himself and affix rubber stamp.
5. In case of partnership concern, all partners or any one of the partners duly authorised or Person with the Power of Attorney may sign. In case of Company, signature should be of a person on behalf of a Company, in accordance with the provisions of its Articles of Association. In case of partnership concerns, copy of (i) Power of attorney for authorization & (ii) Partnership Deed, and In case of Limited Company, a copy of the Articles of Association, may be attached.
6. In case of Government Departments, authorised person may sign and affix rubber stamp.
7. Relevant Documents should be duly attested by Central/ State Government Officers in respect of Concessional Groups and Special Categories indicated below.
8. For ISDN Connections, the customer is required to fill up a separate form.
9. If at any stage information furnished is found false - Telecom Service/ Telephone provided is liable to be disconnected immediately without any notice.
10. If you want your telephone to be included in National DoNot Call (NDNC) registry (to prevent unsolicited commercial calls on your telephone) mark Yes in column 14A otherwise mark No

11. Categories Code:

N-OYT-Gen N-OYT-Spl N-OYT-SS N-OYT-G-SWS N-OYT_G-SE-DoT
 OYT-Gen. OYT-Spl TATKAL Others

12. Concessional Group Code:

Freedom Fighters Gallantry Award Winners/ Awardees of President's Police Medal for Gallantry War Widows Disabled Soldiers Blind
 Senior Citizens Retired DoT Employees Serving DoT Employees Recognized Educational Institutes
 Orphanages Others* *Homes for aged, infirm, spastics, handicapped, deaf-dumb-mute persons/ voluntary organizations for tribal welfare and other like institutions recognized by Government

13. Applicable registration fee for various Categories is as under:

Telephone Categories	Registration Fee Subject to Revision as per BSNL Rules	
	Urban Area	Rural Area
N-OYT-General/ Special/ SS	Rs.2000/-	Rs.500/-
N-OYT-G-SE-DoT/ SWS	Nil	Nil
OYT-General/ Special	Rs.15000/-	Rs.10000 & Rs.8000/-
TATKAL	Rs.30000/-	Rs.30000/-

14. Description of Categories, entitlement and documents required:

Category	Entitled Persons/ Organizations	Documents to be Attached (duly attested by Central/State Govt. Gazetted Officers)
N-OYT-Special	Doctors/ Nurses/ Midwives	Recognized Degree/ Diploma, Registration Certificate.
	Press	Accreditation Certificate from PIB
	Advocates & Judicial Officers	Regn. By Bar Council [for advocates]
	Eminent Persons	Proof of Recognition at State/ National Level in any field.
	Senior Citizens (aged 65+)	Proof of age.
	Gallantry Award Winners	Copy of Award Letter.
	War Widows/ Disabled Soldiers	Documentary Evidence, Copy of PPO [for War Widows]
	Blind Persons	Visually Blind Certificate from CMO
	News Papers	Registration with the Registrar of News Paper
	Small Scale Industries	SSI Registration Certificate
	Other Eligible Categories	Documentary Proof.
N-OYT-SWS	Freedom Fighters/ Swatantra Senani	Copy of PPO & I-Card
N-OYT-SS	MPs/ MLAs/ Municipal Counselors/ Presidents, Vice-Presidents, Chairman of Standing Committees of Distt., Block and Gram Panchayats and Members of Zila Parishads Foreign Missions and Embassies/ UN Organisations Distinguished Persons/ *Retired Govt. Officers, Staff & Officers of courts/ Retired DoT employees**	* Subject to fulfilment of pay conditions and submission of documentary proof **Service Certificate, Service Book Entry Proof.
N-OYT-G-SE-DoT	Serving DoT employees	Service Certificate, Service Book Entry Proof.
OYT-Special	Retd. Officers of PSUs, Statutory Bodies and Foreign Exchange Earners/ NRIs	

15. Applicable charges for concessional Groups

Concessional Group	Registration charges	Rental charges	Installation charges	Remarks
Freedom Fighters	NIL	50% of normal rentals	NIL	Same concession applicable to Widows of Freedom Fighters
Gallantry Award Winners	NIL	NIL	NIL	NIL
Awardees for President's Police Medal for Gallantry	NIL	NIL	NIL	
War Widows/ Disabled Soldiers	NIL	50% of normal rentals	NIL	
Blind Persons	Full charges	50% of normal rentals	Full charges	50% of Annual Advance Rental
Sr.Citizens	NIL	Full rentals	Full charges	Transferable in the name of spouse after death in General Category
Retired DoT employees	NIL	NIL	Full charges where actual installation is involved	Free calls Group A-1000 Free calls Group B- 500 + admissible Group C- 300 to normal Group D- 200 subscribers
Serving DoT employees	NIL	NIL	NIL	Free calls as admissible to normal subscribers
Recognized Educational Institutions	Full charges	75% of normal rentals	Full charges	Concession applicable on maximum 2 connections

NOTE: RATES / TARIFF IS SUBJECT TO CHAGNE WITHOUT NOTICE.